

Meeting Title: Pacific Swimming House of Delegates Meeting

Date: May 19, 2019

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

Board of Directors		William Chong	X	Zone Reps		Club Reps			Office		
David Benjamin	X	Mike Davis		1N – Jim Stretch	X	Miriam Benjamin	X	Christine Aramini	X	Cindy Rowland	X
Debbi Tucker	X	Judy Siegrist		1S – Mark Taliaferro	X	Steve Morsilli	X	Crista Eilerman	X	Laurie Benton	X
Veronica Hernandez	X	Leo Lin		2 – Peter McNamara	X	Carol Cottam	X	Todd Tucker	X	Diana Fetterman	X
Allison Beebe	X	John Schonder		3 – Kevin Twohey		David Cottam	X	Karyn Kikuta	X	Jeanette Soe	
Kyle Kikuta	X	Curtiss Kikuta	X	4 – Jerry Rudd	X	Laura Mitchell	X	Julie Corrigan	X	Annie Stein	X
Marie Lin		Mike Piccardo		4 - Jim Morefield		Ben Chung	X	Andrew Wessels	X		
Mary Ruddell	X	Larry Rice	X			Dionne Dunn	X	Valerie Rudd	X	Guests	
Paul Reidl		Jay Rowland	X	Athlete Reps		Ethan Hall	X	Mehrad Zarrehparvar	X	Millie Nygren	X
Don Heidary	X	John Bitter		Robert Mitchell	X	Kat Matheson	X	Philip Hu	X		
Rick Beebe	X			Grace Tramack	X	Asher Green	X	Bob Hill	X		
Kelly Schott	X			Tienna Chen	X	Erik Scalise	X	Maryann Nygren	X		
Pam Redding				Jivana Nagpal	X	Rolandas Gimbutis	X	Adrian Lohse	X		
Kent Yoshiwara	X			Colin Eilerman	X	Tony Batis	X				
Clint Benton	X			Aiden Pfeiger	X	Lucas Salles-Cunha	X				

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by David Benjamin at 6:36 PM (1836 HRS).		
Mission Statement	Meeting opened with the reading of the mission statement by Veronica Hernandez: Inspiring a passion for swimming and making a difference in the lives of swimmers.		
Minutes from Previous Meeting	Minutes from October 14, 2018. Correction required on page 3 and 6. "An audit conducted by outside auditors was completed for the 2016-2017 fiscal year." Approved.	Passed	
Ratify Actions of BOD	Motion to ratify action of the BOD since previous meeting of the HOD on October 14, 2018. Approved.	Passed	
Motion1905CB1	Motion to move agenda item 10 to follow item 4. Clint Benton. Peter McNamara second. Approved	Passed	
Officers' Reports			
General Chair	David Benjamin 1. Review of the Bylaws change required by USA Swimming. Deadline is January 2020 for submission. The template must be followed except for those places in italics where LCS choice is allowed. BOD		

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	<p>must get the Bylaws approved by August 2019 to be ready 60 days prior to the October 2019 HOD.</p> <ol style="list-style-type: none"> 2. Thanked all of the personnel involved in working of the Bylaws. 3. June 2019 BOD meeting has been added to review the Bylaws. If there are any changes, there will be a July meeting. 		
Vice Chair – Program Operations	<p>Debbi Tucker</p> <p>No report.</p>		
Vice Chair – Program Development	<p>Veronica Hernandez</p> <ol style="list-style-type: none"> 1. Working with different committees. 2. Looking for ideas for the coaches' clinic that is held in Napa 3. Working with the athletes on service project tentatively scheduled for fall. 		
Treasurer	<p>Mary Ruddell:</p> <ol style="list-style-type: none"> 1. The Financial trends report is posted. 2. The effect of the November Camp Fire resulted in only 6 meets in the fall, whereas the previous year 22 meets were held. There was a severe loss of revenue 3. SCFW – PacSwim's 2nd year as main hose. There were 200 less athletes. The overall trend for the FWs and JOs is a decreasing attendance. Athletes from outside the LSC is increasing. Clubs are being questioned about why there is a decrease. 4. Last year of the SPEEDO contract which pays for the awards 5. We received \$375 from BagTags 6. Cindy's work on getting PacSwim to LEAP 2 resulted in an award of \$2000. 7. PacSwim has been selling A medals to clubs at cost or at a loss. 8. Officials gear is sold at a loss or at cost. 9. There are less athletes going to Nationals or Pro Series, but more to Sectionals, Junior Nationals, and Futures. 10. Nationals and Junior Nationals is being host locally (Palo Alto) 11. The Tom Shields clinic was not budgeted. It was fairly well received. Thank you to the coaches who helped at the clinic. 12. The athletes requested an increase in the number of awards for the banquet 13. The banquet had an increase of attendees to be at capacity. 14. Judy Siegrist is retiring after decades of service. Thanked for her service. She will still perform some volunteer work for PacSwim. 15. We did not have camps, but hopeful that will change. 16. With smart spending and generous budget funding; all programs were funded. 17. Today is the last day for grant reimbursement, which totals less than \$25,000. 18. Next year is an Olympic Year, which will need \$72K-75K to cover expenses. 19. Mary gave a rundown of approximate Olympic Trials subsidies. 		
Age Group Committee	<p>Kyle Kikuta</p> <ol style="list-style-type: none"> 1. FW B final was very successful and got the athletes some extra swims. 		

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	<ol style="list-style-type: none"> OTC camp went well Working on mixed relays for the next Winter JO. 2020 the Junior Nationals and Nationals will be combined and held in Indy. 		
Elections	<p>Clint Benton reviewed the nomination and voting procedures.</p> <ol style="list-style-type: none"> General Chair – David Cottam (white ballot) Program Operations Vice Chair – No candidates; to be appointed by the General Chair Program Development Vice Chair – Veronica Hernandez (white ballot) Treasurer – Mary Ruddell (white ballot) Secretary – Marie Lin (white ballot) Registration – Laurie Benton (white ballot); note: Under the new Bylaws, there is no BOD Registration position. Laurie has agreed to accept position as a non-voting member. Senior Vice Chair – Dan Cottam (white ballot) At Large – Leo Lin, Mike Piccardo, Jay Rowland, Debbi Tucker. (white ballot) General Chair will appoint the one open position Administrative Review Board – Top 2 vote getters will serve 2 years, the rest will serve 1 year. Larry Rice and David Benjamin will serve 2-year terms. Clint Benton, Curtiss Kikuta, Alex Romanko will serve 1-year terms. Volunteer of the year – one to be chosen Motion to destroy the ballots-passed 		
Staff	<p>David Benjamin Introduction of Staff Jeanette Soe – Travel Laurie Benton – Registration Diane Fetterman – Webmaster Annie Stein – Sanctions and Time Standards Cindy Rowland – “holds it all together” Cindy Rowland-Western Zones meeting</p> <ol style="list-style-type: none"> Operational Risk & Safety meetings – Meeting with Head of Insurance: ensure coaches are currently registered; Board insurance available for members, example working on a fundraiser; Extra insurance available for club activities, example rafting, ball park, water park. Be sure to file a Report of Occurrence when needed. Concussion Danny Mistry MD – working on a return to swim protocol post brain injury. Operations Risk Director with Meet Director – formulate emergency action plan, train meet marshals, check signage, check registrations Air quality – more about indoor pool, but spoke about outdoor limits of 150 for practice and meets. 		
Standing Committees			
Standing Committees	Reports submitted are posted.		

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Diversity	<p>Kent Yoshiwara</p> <ol style="list-style-type: none"> 1. Western Zones meeting – PacSwim Mission statement was read. PacSwim seen as a leader in D & I. 2. Diversity Task Force looking for more input, need more swim parents, club leaders, coaches 3. We are considered privileged, but local committees may have kids with needs for associated swimming costs. 4. 2018 Diversity Camp at Vallejo – Byron Davis, Brighid Dwyer(speakers); Camp fire affected pool use; almost 60 athletes 5. Need facility for 11-9-19 Diversity Camp 6. Fall grant deadline was May 1st; now reviewing applications 7. Lillian Bautista has been at all 5 zones to present D&I information. 		
Safe Sport	<p>Kelly Schott</p> <p>Minor Athlete Abuse Prevention Policy – Congressional Mandate</p> <ol style="list-style-type: none"> 1. Effective June 23, 2010 2. Must be adopted by LSC and clubs with no alterations 3. Power Point presentation of policy 4. Contact Kelly if clarification needed or for any questions 		
Athletes	<p>Robert Mitchell</p> <ol style="list-style-type: none"> 1. Will be graduating 2. Need more athlete reps; use website application 3. Need new Senior and Junior Reps 4. Service Project – Rise Against Hunger 5. Social media to be revamped 6. Trying to wear the T-shirts more <ol style="list-style-type: none"> 7. Tienna Chen and Jivana Nagpal – PacSwim Green Initiative <ol style="list-style-type: none"> 1. Increase awareness of the amount of trash at a meet 2. Decrease greenhouse gasses 3. Encouragement use of reusable bottles and water refill stations 4. Encourage rental of recycling racks 5. Encourage use of compostables 6. Asking for monetary help from PacSwim for those meet hosts that choose to go green <p>Jivana Nagpal</p> <ol style="list-style-type: none"> 1. attended OTC Leadership Summit 2. 5 am swim 3. Talked about leadership styles 4. Guest speakers 5. Scavenger hunt 		

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	6. Next step is to look for more community service projects to do with combined clubs		
Finance	William Chong August 2018 fiscal year end – review. Audit was done year prior. Financials are balanced. Soft copy available by email. Approved		
Investments	Mary Ruddell 1. Moved \$200,000 to money market fund to increase money 2.5% 2. Trend is decreased membership, decreased revenue		
Governance	Larry Rice Last 3 months, the committee has been working on the Bylaws. Hopefully, it will pass.		
Times Recognition	Rick Beebe is retiring after many years of service. We are grateful for his service.		
Resolutions and Orders			
	<p>2019-2020 Budget 59000 Volunteers pulled – Kelly Schott 70200 Contractors pulled – Jay Rowland Remainder of Budget ratified.</p> <p>Kelly 59000 discussion – The revamping of the Safe Sport Program will require money to run. Kelly is asking to budget \$5000 up from \$2400, so she can travel and be visible. She will need to provide education for the clubs and athletes on the Minor Athlete Abuse Prevention Program. Clint – friendly amendment to include all documentation and receipts be submitted for reimbursement of funds. Approved. Motion to increase Safe Sport budget to \$5000. Approved</p> <p>Mary 70200 discussion – Did not know of Judy's retirement prior to developing the budget. Mary is asking if this budget item should go to \$0. Staff is already paid to perform duties. Motion made to decrease the amount by what was added to the Safe Sport budget. Amount to be changed to \$4600. Approved.</p> <p>Mary Ruddell (Treasurer)</p>	Passed	
New Business			
	1.		
Next Meeting	Executive Committee 10-16-17; Board of Directors 7-17-19		
Meeting Adjourned	Meeting Adjourned at 08:49 PM (2049 HRS)		

RESPECTFULLY SUBMITTED BY
DEBBI TUCKER

